



# Equipment Request Form

Date of request \_\_\_\_\_

Program Title: \_\_\_\_\_

Full Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ E-mail Address \_\_\_\_\_

SSN/Lic # \_\_\_\_\_

Pick Up Date: \_\_\_\_\_ Time: \_\_\_\_\_ Return Date: \_\_\_\_\_ Time: \_\_\_\_\_

Quantity	Equipment Description	Out	In	Problems
	<b>SONY DCR TRV25 Mini DV Camera</b> Includes: soft carrying case, 2 batteries, a/v cable, USB cable, remote control, manual, A/C power supply, memory stick			
	<b>Velbon Tripod</b> Includes: tripod plate, carrying case			
	<b>Monopod</b>			
	<b>Omni Directional Microphone</b>			
	<b>Lavalier Microphone</b> Includes: soft carrying case, windscreen, tie clip			
	<b>Microphone Table Stand</b>			
	<b>Microphone Camera Attachment</b>			
	<b>Audio Technica Headset</b>			
	<b>SONY MDR 7506 Headset</b> Includes: carrying case			
	<b>Male XLR to Female XLR Cable</b>			
	<b>XLR to Mini Cable</b>			
	<b>Soft Carrying Case</b>			
	<b>Other:</b>			
	<b>Other:</b>			
	<b>Other:</b>			
	<b>Other:</b>			

I, the undersigned, understand that false or misleading statements made in this application are grounds for forfeiture of the right to use GO-TV equipment and facilities. I understand that all material produced using GO-TV equipment and facilities must be cablecast on one of the GO-TV channels and must be cablecast on GO-TV prior to being cablecast on any other channel. I assume full responsibility for any and all damage to the equipment and/or loss of the same until the equipment has been returned to GO-TV facilities. I understand that use of equipment for commercial production or commercial distribution of the finished program will result in loss of certification, suspension and/or a charge subject to applicable rates for outside use of such equipment. I understand that equipment must be returned promptly by the date and time specified and hereby agree to pay a fee of \$25 for each day following until the equipment has been returned to GO-TV facilities. I agree to provide GO-TV with the finished program no later than eight weeks from the date of check in. Furthermore, I understand and agree to abide by all of GO-TV's policies & procedures.

Signature (check out)	Signature (check in)
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If applicant is under the age of 18, a parent or legal guardian must sign above.

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